



San Mateo County History Museum

2200 Broadway ▪ Redwood City, CA 94063 ▪ 650.299.0104 ▪ www.historysmc.org

Dear Chaperone:

Your student's class is scheduled for People from Many Places, an education program at the **San Mateo County History Museum**.

The program consists of an exploration and tour of the *Land of Opportunity: The Immigrant Experience in San Mateo County* exhibit and several hands-on activities. Activities may include making crafts or learning games. Unless otherwise arranged, the program schedule is:

Morning Program

9:30 a.m.Program Begins

Approx 10:30Classroom Activities Begin

Approx 11:30Program Ends/Lunch

Afternoon Program

12:00 p.m.Program Begins

Approx 1:00Classroom Activities Begin

Approx 2:00Program Ends

Thank you for volunteering to chaperone this trip. We appreciate your assistance.

1. A map and directions to the museum are located at www.historysmc.org/maps-directions/. Please note the city parking lots, as the first hour and a half is free in each of these lots.
2. Upon arrival, please wait on Courthouse Square until the whole class has arrived and the docent is ready to begin. If the museum is closed when you arrive, there is a public restroom on the Hamilton Street side of the building.
3. Docents include an exploration of the exhibit as part of the program. Chaperones are stationed around the exhibit during this exploration. We request your assistance with the following:
 - * Keeping the students in the exhibit area we are exploring.
 - * Helping to ensure that artifacts that cannot be touched are not touched.
 - * Answering easy questions from the students. You will be given an information sheet with the answers on it!
4. During the Classroom Activities, each chaperone will be asked to assist at one activity station. The activities are easy to learn.
5. **Please turn off cell phones** or place on vibrate for the duration of the tour.
6. If you take pictures of your child that you are willing to share with us for publicity purposes, please email them to education@historysmc.org. Your child will NOT be personally identified.
7. Bags larger than 11 x 14 inches are not allowed in exhibits and must be checked in at the front desk. Additionally, food and drink (**including coffee and water bottles**) are not allowed in the exhibits.
8. There is more information about the program on our website: www.historysmc.org/people-from-many-places/.

THANK YOU FOR YOUR HELP!