



San Mateo County History Museum

2200 Broadway ▪ Redwood City, CA 94063 ▪ 650.299.0104 ▪ www.historysmc.org

Dear Teacher:

Your student's class is scheduled for an education program at the **San Mateo County History Museum** on _____.

This is a: *morning program* *afternoon program* .

During the tour, students discover what it was like to travel a long time ago. In the *Journey to Work* exhibit, students will climb into a stagecoach, listen to a railroad story, and "drive" a streetcar. The students will also visit one other transportation exhibit. Enclosed are chaperone letters with more information to help your students prepare for their visit with to the Museum. The chaperone letter is also available on our website, www.historysmc.org.

The program will start at _____, and it will last approximately 1 hour. If you have a large class, the tour may take up to 90 minutes to allow all the students a chance to try the hands-on activities. Please divide your class into ____ groups for the activities.

The following will help make the trip a success:

1. Parking suggestions are listed on the map on the back of this paper. Upon arrival, please wait on Courthouse Square until the whole class has arrived and the docent is ready to begin. Parking suggestions are listed on the map on the back of this paper.
2. **ONE CHAPERONE PER EVERY FIVE (5) CHILDREN IS REQUESTED. A MINIMUM OF THREE (3) PARENTS IN ADDITION TO THE TEACHER IS REQUIRED** to assist with the program.
3. Students must have **NAME TAGS**.
4. Bags larger than 11 x 14 inches are not allowed in exhibits. Bins are provided in the rotunda for student bags. Adult bags, with the exception of teacher emergency backpacks, must be checked in at the front desk.
5. The History Museum has a gift shop. Classes often "shop" in small groups of 4-5 during lunch or after the program. Please inform the docent if you students would like to visit the gift shop.
6. Please turn off cell phones or place on vibrate for the duration of the tour.
7. Cameras are encouraged. We are always looking for photographs of this program. If chaperones take pictures of their students that they are willing to share with us for publicity purposes, please email them to education@historysmc.org. The children will NOT be personally identified.

To hold your reservation, program fees must be received 30 days in advance of your program tour date. Consult your invoice for program fee. Make checks payable to the **San Mateo County Historical Association**. Indicate on the check the name of the school and the date of the program. Please **mail to the San Mateo County History Museum** at the above address. If you have any questions, please call the San Mateo County History Museum at 650.299.0104.



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Redwood City, CA 94063
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Parking

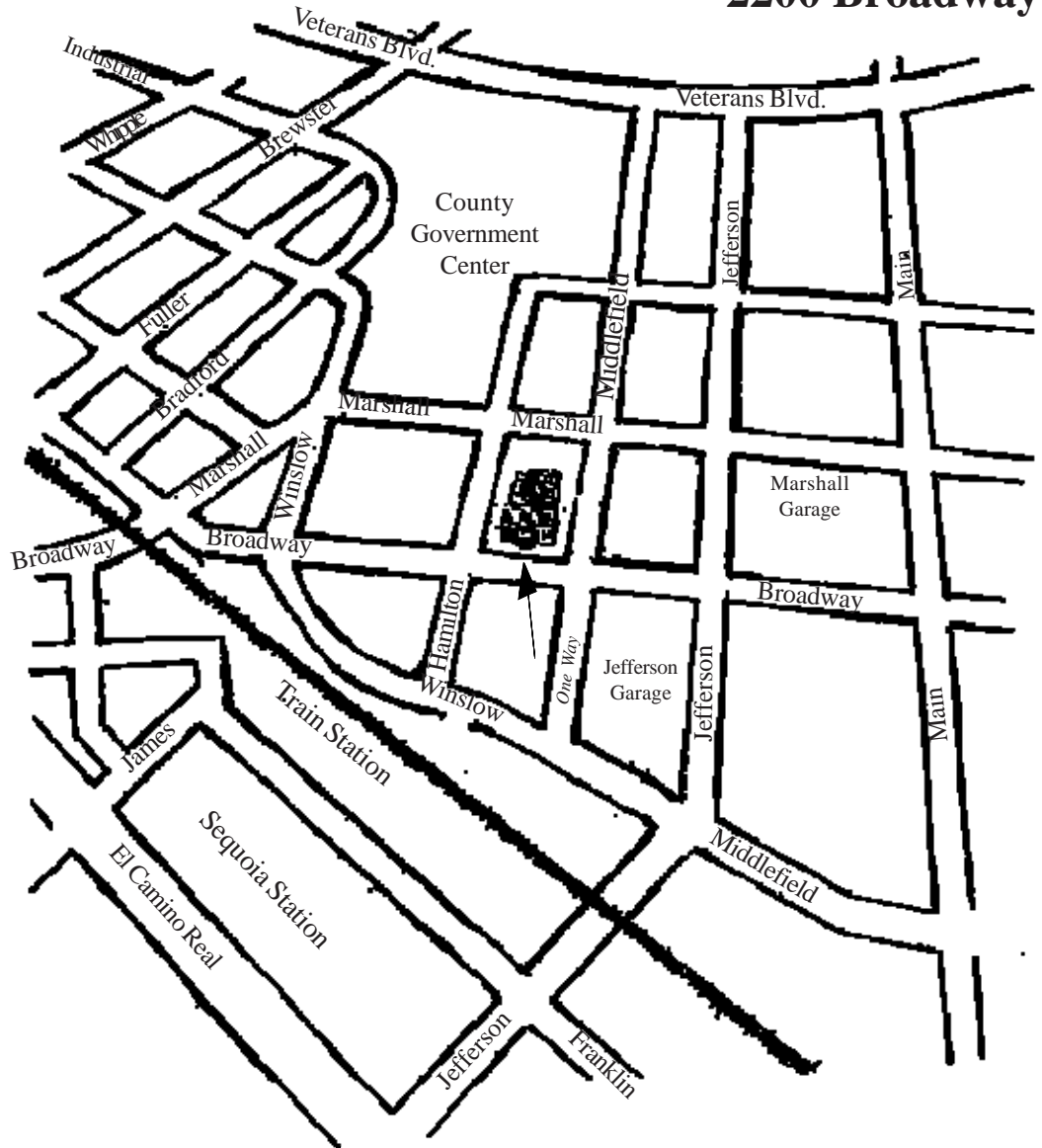
Suggestions:

1. We suggest parking at the **Jefferson Garage**.
The first 1.5 hours are free and after that it is 25 cents per hour.

2. The first 1.5 hours are free at the **Marshall Garage** and after that it is \$1 per hour.

3. There is metered parking on the streets surrounding the museum.

To the San Mateo County History Museum 2200 Broadway



Coming from San Jose:

Route 1:

Take **101 North**, exit **Whipple Avenue**.
Turn left on to **Whipple Avenue**.
Turn left on to **Veterans Boulevard**.
Turn right on to **Middlefield Road**.
Turn right on to **Broadway**.

Route 2:

Take **El Camino Real North**.
Turn right on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Route 3:

Take **280 North**, exit **Farm Hill Boulevard**.
Go forward on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Coming from San Francisco:

Route 1:

Take **101 South**, exit **Whipple Avenue**.
Go forward on to **Veterans Boulevard**.
Turn right on to **Middlefield Road**.
Turn right on to **Broadway**.

Route 2:

Take **El Camino Real South**.
Turn left on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Route 3:

Take **280 South**, exit **Farm Hill Boulevard**.
Turn left on to **Farm Hill Boulevard**.
Go forward on to **Jefferson Avenue**.
Turn left on to **Broadway**.