



San Mateo County History Museum

2200 Broadway ▪ Redwood City, CA 94063 ▪ 650.299.0104 ▪ www.historysmc.org

Dear Teacher: Your class is scheduled for an education program at the **San Mateo County History Museum** on _____.

This is a: *morning program* *afternoon program* .

The program consists of an exploration and tour of the *Nature's Bounty* exhibit and several hands-on activities, such as grinding acorns, making shell jewelry and playing Ohlone games. Enclosed are a chaperone guide and teacher program guide with more information and suggested activities to help your students prepare for their visit with to the Museum. The chaperone letter is also available on our website, www.historysmc.org. Unless otherwise arranged, the program schedule is:

Morning Program

9:30 a.m.Program Begins

Approx 10:30Classroom Activities Begin

Approx 11:30Program Ends/Lunch

Unless individually arranged with the Museum in advance, programs will not start until 9:30 a.m.

Afternoon Program

12:00 p.m.Program Begins

Approx 1:00Classroom Activities Begin

Approx 2:00Program Ends/Lunch

Unless individually arranged with the Museum in advance, programs will not start until 12:00 p.m.

Please have your class ready to start the program at the designated time. If your class needs time for snack and/or to use the restroom before the tour, please arrive early enough to do this before the program begins. If the museum is closed when you arrive, there is a public restroom on the Hamilton Street side of the building.

The following will help make the trip a success:

1. Parking suggestions are listed on the map on the back of this paper. Upon arrival, please wait on Courthouse Square until the whole class has arrived and the docent is ready to begin.
2. **ONE CHAPERONE PER EVERY FIVE (5) CHILDREN IS REQUESTED. A MINIMUM OF THREE (3) PARENTS IN ADDITION TO THE TEACHER IS REQUIRED.**
3. Students must have **NAME TAGS**. Please assign students a tour partner.
4. The *Providing Plenty* program highlights the *Nature's Bounty* exhibit. If you wish to explore the rest of the museum, please allow extra time after your program.
5. Lunches may be eaten outside the museum on Courthouse Square.
6. Classes often "shop" in small groups of 4-5 during lunch or after the program.
7. If chaperones take pictures of their students that they are willing to share with us for publicity purposes, please email them to education@historysmc.org. The children will NOT be personally identified.
8. Please turn off cell phones or place on vibrate for the duration of the tour.
9. Bags larger than 11 x 14 inches are not allowed in exhibits. Bins are provided in the rotunda for student bags. Adult bags, with the exception of teacher emergency backpacks, must be checked in at the front desk.

To hold your reservation, program fees must be received 30 days in advance of your program tour date. Consult your invoice for program fee. Make checks payable to the **San Mateo County Historical Association**. Indicate on the check the name of the school and the date of the program. Please **mail to the San Mateo County History Museum** at the above address. If you have any questions, please call the San Mateo County History Museum at 650.299.0104.



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Parking

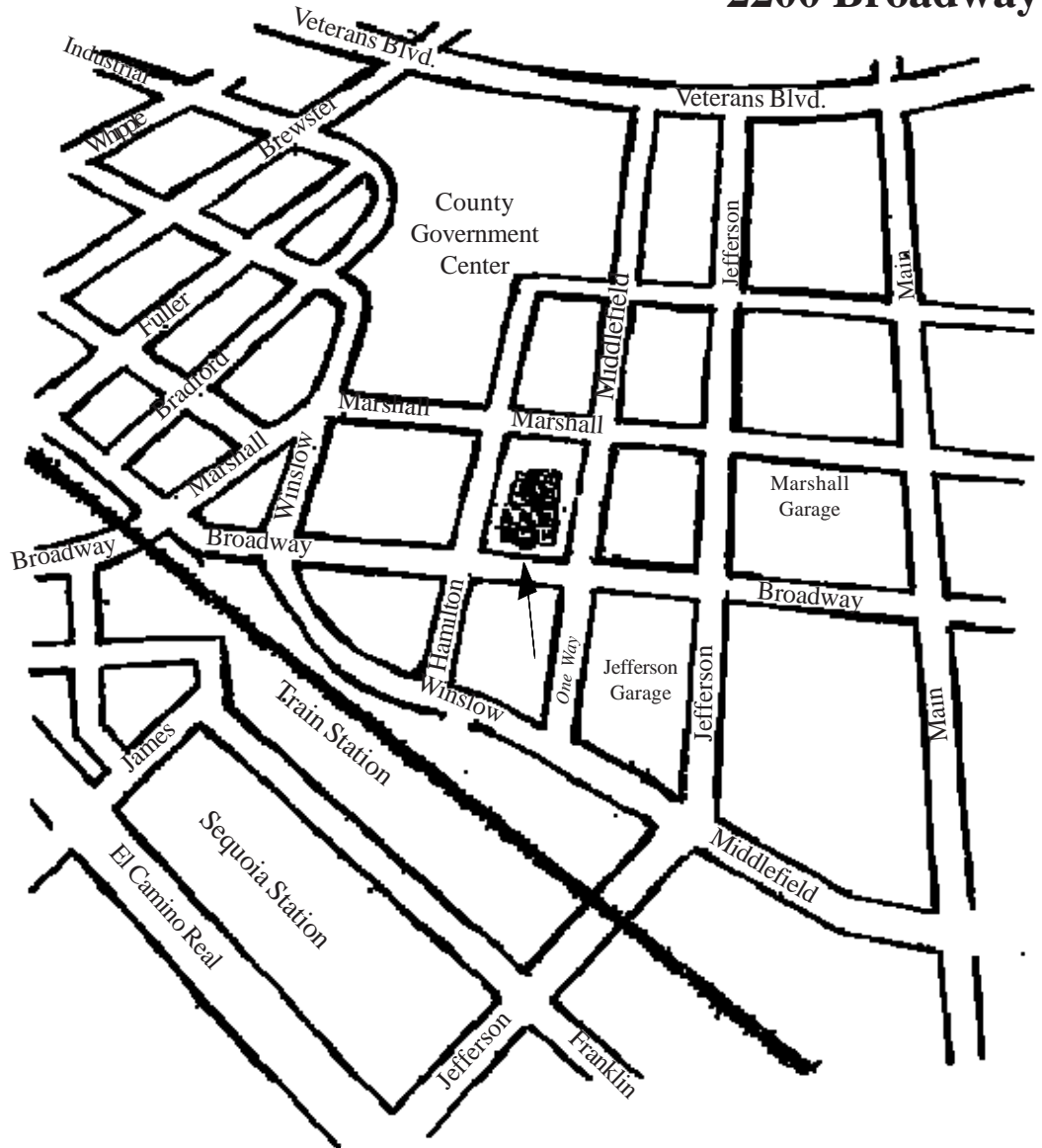
Suggestions:

1. We suggest parking at the **Jefferson Garage**.
The first 1.5 hours are free and after that it is 25 cents per hour.

2. The first 1.5 hours are free at the **Marshall Garage** and after that it is \$1 per hour.

3. There is metered parking on the streets surrounding the museum.

To the San Mateo County History Museum 2200 Broadway



Coming from San Jose:

Route 1:

Take **101 North**, exit **Whipple Avenue**.
Turn left on to **Whipple Avenue**.
Turn left on to **Veterans Boulevard**.
Turn right on to **Middlefield Road**.
Turn right on to **Broadway**.

Route 2:

Take **El Camino Real North**.
Turn right on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Route 3:

Take **280 North**, exit **Farm Hill Boulevard**.
Go forward on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Coming from San Francisco:

Route 1:

Take **101 South**, exit **Whipple Avenue**.
Go forward on to **Veterans Boulevard**.
Turn right on to **Middlefield Road**.
Turn right on to **Broadway**.

Route 2:

Take **El Camino Real South**.
Turn left on to **Jefferson Avenue**.
Turn left on to **Broadway**.

Route 3:

Take **280 South**, exit **Farm Hill Boulevard**.
Turn left on to **Farm Hill Boulevard**.
Go forward on to **Jefferson Avenue**.
Turn left on to **Broadway**.