



# Folger Stable Historic Site

4040 Woodside Road, Woodside, CA 94062

www.historysmc.org • 650.299.0104 • folgerstable@historysmc.org

Dear Teacher:

Your class is scheduled for an education program at the  
**Folger Stable Historic Site** on \_\_\_\_\_.

The program consists of a slide show, a grounds tour, an object hunt in the Carriage Room, and several hands-on activities such as building Chinese Walls, cleaning tack, saddling a “horse,” and pressing fruit. Enclosed is a teacher program guide with more information to help your students prepare for their visit to the Stable. The program schedule is:

<b>10:00 a.m.</b>	-----	<b>Arrival**</b>
10:00 – 10:10 a.m.	-----	Snack Period/Parent Instruction
approx. 10:10 a.m.	-----	Program Begins
approx. 12:30 p.m.	-----	Program Ends/Lunch Begins

*Unless arranged with the Program Interpreter in advance, programs will not start until 10:00 a.m.*

*\*\*In order to provide a quality educational program to your students, we ask that all classes arrive **on time**.*

## The following will help make the trip a success:

1. Upon arrival, gather at the picnic area. As the education program runs into the lunch hour, we suggest each child should have a snack before the beginning of the program. All snacks **must** be eaten outside in the picnic area and must be finished before entering the Folger Stable. Chaperones will be instructed while students are having their snack. Then, the program interpreter will meet you to start the program.
2. **A MINIMUM OF SIX (6) CHAPERONES IN ADDITION TO THE TEACHER IS REQUIRED.** We will instruct the chaperones in the activities they will be helping with before the beginning of the program.
3. Divide the class into **FOUR GROUPS** for outdoor activities. Students must have **NAME TAGS** with a different color or shape to identify their group.
4. All children must wear clothing that can get dirty or damp.
5. Please review with your students “The Safety Rules for Horses” found in the Teacher’s Guide prior to your program.
6. If chaperones take pictures of their students that they are willing to share with us for publicity purposes, please email them to [education@historysmc.org](mailto:education@historysmc.org). The children will NOT be personally identified. If one chaperone plans to concentrate on taking pictures, then please bring a minimum of seven (7) chaperones. **Please note that indoor flash photography near the horses is not allowed.**
7. Please turn off cell phones or place on vibrate for the duration of the tour.
8. Please make copies of the chaperone letter for all adults accompanying the class. The chaperone letter is also available on our website, [www.historysmc.org](http://www.historysmc.org).

**To hold your reservation, program fees must be received 30 days in advance of your program tour date.** Consult your invoice for program fee. Make checks payable to the **San Mateo County Historical Association**. Indicate on the check the name of the school and the date of the program. Please **mail to the San Mateo County Historical Association** at 2200 Broadway, Redwood City, CA 94063. If you have any questions, please call the San Mateo County Historical Association at 650.299.0104.