



Woodside Store Historic Site

3300 Tripp Road, Woodside, CA 94062

650.851.7615 ▪ www.historysmc.org ▪ woodsidestore@historysmc.org

Hours: Tuesday & Thursday 10 a.m.—4 p.m.; Saturday & Sunday 12 p.m.—4 p.m.

Dear Teacher:

Your class is scheduled for an education program at the

Woodside Store Historic Site on _____.

The program consists of a slide show, games to familiarize the children with the people who frequented the Store and the objects sold there, and several hands-on activities such as washing clothes, filling and calculating store orders and using a two-man saw. Enclosed is a teacher program guide with more information and suggested activities to help your students prepare for their visit to the Store. The program schedule is:

10:00 a.m.	-----	Arrival
10:00 – 10:20 a.m.	-----	Student Snack Period/Parent Instruction
approx. 10:20 a.m.	-----	Program Begins
approx. 12:15 p.m.	-----	Program Ends/Lunch Begins

Unless individually arranged with the Site Manager in advance, programs will not start until 10:00 a.m.

The following will help make the trip a success:

1. Upon arrival, please wait in the picnic area by the parking lot. As the education program runs into the lunch hour, we suggest each child should have a snack before the beginning of the program. All snacks **must** be eaten outside in the picnic area and must be finished before entering the Woodside Store. Food and drinks, including gum and water bottles, are not allowed in the Store. Some outdoor games to play will be provided for students who finish their snack early. Parents will be instructed while students are having their snack.
2. A **MINIMUM OF SIX (6) PARENTS IN ADDITION TO THE TEACHER IS REQUIRED** to assist with the program. We will instruct the parents in the activities they will be helping with before the beginning of the program. Everything is easy and fun. Please distribute copies of the chaperone letter to all chaperones prior to the day of the program.
3. Divide the class into **THREE GROUPS** for outdoor activities during the second half of the program. Students must have **NAME TAGS** with a different color or shape to identify their group.
4. All children must wear clothing that can get dirty or damp. Children with long hair (shoulder length or longer) should have it pulled back in a ponytail or braid.
5. **The Woodside Store has a gift shop.** Classes often “shop” in small groups of 4-5 during lunch after the program. Please inform the site manager if your students would like to visit the gift shop.
6. Cameras are encouraged. We are always looking for photographs of this program. If chaperones take pictures of their students that they are willing to share with us for publicity purposes, please email them to education@historysmc.org. The children will NOT be personally identified. If one chaperone plans to concentrate on taking pictures, then please bring a minimum of seven (7) chaperones.
7. Please silence your cell phones for the duration of the tour.

To hold your reservation, program fees must be received 30 days in advance of your program tour date. Consult your invoice for program fee. Make checks payable to the **San Mateo County Historical Association**. Indicate on the check the name of the school and the date of the program. Please **mail to the Woodside Store**. If you have any questions, please email the Woodside Store Historic Site at woodsidestore@historysmc.org or call 650.851.7615. Emails and voicemails are checked Tuesdays and Thursdays. Messages left the day before your trip will not be received until the next day.